

# Adding an authorized E-File agent

Organization NorthSTAR Administrators can be viewed under the Organization Details page [Organization Detail - NorthSTAR](#)

Security Assignments are controlled under the Security of the Person Details page. [Person Detail - NorthSTAR](#)

If you do not have the NorthSTAR Administrator role you will not see the “Security” dropdown option.

NorthSTAR Administrator will check the box for External E-File Production Submitter and assign role to authorized agents.

**Person Detail** Help

---

**Nathan Kirby** Summary Actions

<b>User Information</b> Nathan Kirby 1016 East Calgary Ave Bismarck, ND 585035512	<b>Phone</b> (701) 328-8020	<b>Status</b> Active	<b>Summary</b>
<b>RBDMS User</b> Yes	<b>Signatory Title</b>	<b>Email</b> njkirby@nd.gov	<b>Events</b>
			<b>Preferences</b>
			<b>Security</b>

## Internal Security Assignments.

- Internal Compliance User
- Internal E-File Production Manager
- Internal E-File Production Reviewer
- Internal Entity Commenter

## External Security Assignments.

- Entity Read Only
- Entity Submitter
- External E-File Production Submitter
- External Facility Sundry Manager
- External Facility Sundry Read Only